

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Official Transportation During Snow Emergencies

FROM:

Executive Officer, Office of
Information Services
1206 Ames Building

EXTENSION

NO.

OIS 81-953/1

DATE

15 OCT 1981

TO: (Officer designation, room number, and
building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALSCOMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)1. Executive Officer
to the DDA

BA

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

81-2062/4

1 5 OCT 1981

MEMORANDUM FOR: Executive Officer to the DDA

FROM:
Executive Officer, Office of Information Services

SUBJECT: Official Transportation During Snow Emergencies

REFERENCE: Your multiple addressee memorandum dated
9 October 1981; Same Subject (DDA 81-2062/1)

1. The Office of Information Services has no individual who might require official transportation during snow emergencies.

2. In case the emergency transportation plan is implemented, please